

Ways to get involved - sign up sheet

Please nominate your lead contact for Hft communications...

We may need to inform you of a key organisational change or let you know something important about the learning disabilities sector. Please name your family's lead contact for these essential Hft Communications.

Lead Contact for Hft Communications

Title: _____ First name: _____ Surname: _____

Address: _____

_____ Post Code: _____

Email address: _____ Tel no: _____

Relationship to person we support: _____ Name of person we support: _____

Region/service supported in: _____

I would prefer to receive essential Hft communications via: (tick relevant box)

Email

Post

Sign up to stay informed:

(Tick all channels you would like to subscribe to)

Regular news from Hft, via our Email Updates
(Remember to include your email address above)

Local quarterly newsletters
Would you prefer:
 Email
 Hard copy by post

Access our private family webpages

Find out more about fundraising for Hft

Smart Living magazine

Would you prefer:

Email

Hard copy by post

Join our Family Focus Forum

How would you like to participate? (Tick all that apply)

Email

Telephone

Online

Post

Face-to-face

I do not wish to be contacted by Hft, except for emergencies or important organisational changes

Other relatives: Sign up to stay informed

Any relatives who are not the lead contact can also sign up here, to receive news and updates about Hft

Other interested relative

Title: _____ First name: _____ Surname: _____

Address: _____

_____ Post Code: _____

Email address: _____ Tel no: _____

Relationship to person we support: _____ Name of person we support: _____

Region/service supported in: _____

(Tick all channels you would like to subscribe to)

Regular news from Hft, via our Email Updates
(Remember to include your email address above)

Local quarterly newsletters
Would you prefer:
 Email
 Hard copy by post

Access our private family webpages

Find out more about fundraising for Hft

Smart Living magazine

Would you prefer:

Email
 Hard copy by post

Join our Family Focus Forum
How would you like to participate? (Tick all that apply)

Email Telephone
 Online Post
 Face-to-face

Protecting your data

Data Protection fair collection statement. All information that we hold concerning you as an individual will be held and processed by the charity, strictly in accordance with the provisions of the Data Protection Act 1998. Contact details for lead contacts, (along with any other relatives who have expressed an interest in signing up for regular updates) will be stored on computer, on our Family Contact Database. We will not, without your consent, supply your contact details to any third party except where (1) such transfer is a necessary part of the activities we undertake or (2) we are required to do so by operation of law. As an individual, you have a right under the Data Protection Act 1998 to obtain information from us, including a description of the data that we hold on you. If you would like to check what information we hold about you, or would like to be removed from the database, please contact the Family Communications Manager.

PLEASE RETURN TO:

Becky Williams, Family Communications Manager, at: **Freepost RRZB-XGUB-LBBA ,Hft, 5/6 Brook Office Park, Folly Brook Rd, Emersons Green, Bristol, BS16 7FL** or get in touch by telephone on **0117 9061714** or by email: **rebecca.williams@hft.org.uk**. Alternatively, please pass it to your local service and ask them to send it on your behalf. Remember, if you use the freepost address above, you will not need to use a stamp!