



Annual Return 2007 (Online)

THE HOME FARM TRUST LIMITED

Charity Number: 313069

Submitted on 10 December 2007

Some of the information you have given in this form will be made publicly available in accordance with s.3(8) of the Charities Act 1993. For your information, we have marked those fields with the symbol - **P**. Full guidance on each section of the form is contained in the Guidance Notes booklet.

This form shows the information you have entered through the Annual Return 2007 Online.

The Annual Return was submitted online by MR PETER NEEDHAM on 10 December 2007

PART A - Charity Information

A1 - FINANCIAL YEAR

This Annual Return form should be completed for financial years on or after 1st January 2007.

Financial year start - P	01 April 2006
Financial year end - P	31 March 2007
Next financial year end	31 March 2008

A2 - INCOME AND EXPENDITURE

This shows your charity's gross income and total expenditure for the financial year shown at A1. PLEASE NOTE THESE FIGURES ARE ROUNDED TO THE NEAREST POUND.

Gross income - P	£39,090,000
Total expenditure - P	£35,658,000

A3 - CHARITY CONTACT

The contact details for your charity are printed below..

Your current contact is an: organisation

Organisation Name - **P**

Address - **P**

THE HOME FARM TRUST LIMITED

PETER NEEDHAM

MERCHANTS HOUSE NORTH

WAPPING ROAD

BRISTOL

BS1 4RW

Postcode - **P**

Telephone Number - **P**

0117 930 2600

Fax - **P**

0117 930 2678

A4 - CORPORATE TRUSTEE

Your charity has no corporate trustees

A5 & A6 - CURRENT INDIVIDUAL TRUSTEES

Printed below is the list of current trustees who are individuals that we hold for your charity.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee. Trustees without a complete set of details may not be recorded on our Register of Charities.

We only publish trustee names on the Register. Other personal details are not made publicly available

The Commission may email trustees who have given us a personal email address with important updates about trusteeship from time to time. Your charity has told us that their trustees **wish to receive these updates**

Trustee 1

Title:

DR

Personal Names:

FRANK PETER

Family Name:

VINCE

Suffix:

Preferred Name: - **P**

DR FRANK PETER VINCE

Date of Birth:

19 June 1937

Address

42 KENILWORTH ROAD

COVENTRY

Post Code

CV3 6PG

Telephone:

02476 410347

Email:

Chair of the Charity - **P**

NO

Trustee 2

Title: MR
Personal Names: RICHARD SHIRVELL
Family Name: PRICE
Suffix: MBE
Preferred Name: - **P** MR RICHARD SHIRVELL PRICE MBE
Date of Birth: 16 August 1933
Address: BEECH KNOLL HOUSE
ALDBOURNE
MARLBOROUGH
WILTSHIRE
Post Code: SN8 2EJ
Telephone: 0208 600 2660
Email:
Chair of the Charity - **P** NO

Trustee 3

Title: MR
Personal Names: ROBERT WILSON
Family Name: WOOD
Suffix:
Preferred Name: - **P** MR ROBERT WILSON WOOD
Date of Birth: 18 October 1948
Address: CLUARAN
12 THE RIDGEWAY
RADLETT
HERTFORDSHIRE
Post Code: WD7 8PR
Telephone: 01923 854180
Email:
Chair of the Charity - **P** NO

Trustee 4

Title: MR
Personal Names: STUART BRAMWELL
Family Name: FENWICK
Suffix:
Preferred Name: - **P** MR STUART BRAMWELL FENWICK
Date of Birth: 25 October 1947
Address: 10 BURLINGTON COURT
LOWER BURLINGTON ROAD
PORTISHEAD
BRISTOL
Post Code: BS20 7BA
Telephone: 0208 398 0075
Email:
Chair of the Charity - **P** NO

Trustee 5

Title: MR
Personal Names: SIMON MARK HOWARD
Family Name: LLEWELLYN
Suffix:
Preferred Name: - P MR SIMON MARK HOWARD LLEWELLYN
Date of Birth: 28 July 1955
Address: 7 VICTORIA PLACE
BATH
Post Code: BA1 6RW
Telephone: 01225 338876
Email:
Chair of the Charity - P NO

Trustee 6

Title: MRS
Personal Names: SUSAN MARGARET
Family Name: HAZELL
Suffix:
Preferred Name: - P MRS SUSAN MARGARET HAZELL
Date of Birth: 30 November 1945
Address: 5 PRIORY AVENUE
BRISTOL
Post Code: BS9 4DA
Telephone: 01179 080288
Email:
Chair of the Charity - P NO

Trustee 7

Title: MR
Personal Names: DAVID HENRY
Family Name: STOCKLEY
Suffix:
Preferred Name: - P MR DAVID HENRY STOCKLEY
Date of Birth: 08 August 1948
Address: 3 MOORHOUSE ROAD
LONDON
Post Code: W2 5DH
Telephone: 0207 243 0314
Email:
Chair of the Charity - P NO

Trustee 8

Title: MRS
Personal Names: GILLIAN MARY
Family Name: ASPEY
Suffix:
Preferred Name: - **P** MRS GILLIAN MARY ASPEY
Date of Birth: 28 March 1957
Address: HOLLYMOUNT
ELMLEY ROAD
ASHTON-UNDER-HILL
EVESHAM
WORCESTERSHIRE
Post Code: WR11 7SW
Telephone: 01386 881539
Email:
Chair of the Charity - **P** NO

Trustee 9

Title: MR
Personal Names: NEIL WILLIAM
Family Name: BIGGS
Suffix:
Preferred Name: - **P** MR NEIL WILLIAM BIGGS
Date of Birth: 29 March 1939
Address: 40 SOUTH HILL PARK
LONDON
Post Code: NW3 2SJ
Telephone: 0207 794 4659
Email:
Chair of the Charity - **P** NO

Trustee 10

Title: MRS
Personal Names: MARIANNE LORRAINE
Family Name: FENDLE
Suffix:
Preferred Name: - **P** MRS MARIANNE LORRAINE FENDLE
Date of Birth: 27 August 1953
Address: 3 PAXFORD HOUSE SQUARE
OTTERY ST. MARY
DEVON
Post Code: EX11 1BX
Telephone: 01404 812764
Email:
Chair of the Charity - **P** NO

Trustee 11

Title: MR
Personal Names: RICHARD PATRICK FAITHORN
Family Name: BARBER
Suffix: OBE
Preferred Name: - **P** MR RICHARD BARBER
Date of Birth: 25 April 1942
Address: 41 LATCHMERE ROAD
KINGSTON UPON THAMES
SURREY
Post Code: KT2 5TP
Telephone: 0208 549 2353
Email:
Chair of the Charity - **P** YES

Trustee 12

Title: MRS
Personal Names: JUDITH ELIZABETH
Family Name: PARSONS
Suffix:
Preferred Name: - **P** MRS JUDITH ELIZABETH PARSONS
Date of Birth: 24 September 1959
Address: 36 BROOKFIELD LANE
AUGHTON
ORMSKIRK
LANCASHIRE
Post Code: L39 6SP
Telephone: 01695 424340
Email:
Chair of the Charity - **P** NO

Trustee 13

Title: PROFESSOR
Personal Names: ANTHONY
Family Name: HOLLAND
Suffix:
Preferred Name: - **P** PROFESSOR ANTHONY HOLLAND
Date of Birth: 04 May 1948
Address: 53 STATION ROAD
FULBOURN
CAMBRIDGE
Post Code: CB1 5ER
Telephone:
Email:
Chair of the Charity - **P** NO

Trustee 14

Title: MR
Personal Names: BARRIE
Family Name: CHEETHAM
Suffix:
Preferred Name: - P MR BARRIE CHEETHAM
Date of Birth: 30 May 1943
Address: 67 BARNARDS HILL
MARLOW
BUCKINGHAMSHIRE
Post Code: SL7 2NX
Telephone: 01628 473625
Email:
Chair of the Charity - P NO

Trustee 15

Title: MRS
Personal Names: JANE
Family Name: FRISWELL
Suffix:
Preferred Name: - P MRS JANE FRISWELL
Date of Birth: 31 August 1965
Address: 25 RIDGEWAY AVENUE
COVENTRY
Post Code: CV3 5BP
Telephone: 02476 690703
Email:
Chair of the Charity - P NO

Trustee 16

Title: MR
Personal Names: MARTIN
Family Name: MELMAN
Suffix:
Preferred Name: - P MR MARTIN MELMAN
Date of Birth: 22 June 1935
Address: 10 NORTH VIEW
LONDON
Post Code: SW19 4UJ
Telephone: 0208 946 1239
Email:
Chair of the Charity - P NO

Trustee 17

Title: MRS
 Personal Names: BARBARA
 Family Name: SIMPSON
 Suffix:
 Preferred Name: - **P** MRS BARBARA SIMPSON
 Date of Birth: 23 June 1949
 Address: 32 THE LANE
 SEDGEFIELD
 STOCKTON ON TEES
 CLEVELAND
 Post Code: TS21 3BE
 Telephone: 01740 620 958
 Email:
 Chair of the Charity - **P** NO

Trustee 18

Title: MRS
 Personal Names: MANDIE LILLIAN
 Family Name: CHANT
 Suffix:
 Preferred Name: - **P** MANDIE CHANT
 Date of Birth: 02 August 1960
 Address: ORCHARD HOUSE
 HIGHGROUND LANE
 BARNHAM
 BOGNOR REGIS
 WEST SUSSEX
 PO22 0BT
 Post Code:
 Telephone:
 Email:
 Chair of the Charity - **P** NO

A7 - AREA OF OPERATION


It is important that the Register of Charities accurately reflects where your charity operates. Below is the area of operation we currently hold for your charity.

1 Throughout England and Wales

A8 - CHARITY CLASSIFICATION

Printed below are the details we currently hold for your Charity

WHAT your charity sets out to do: - **P**

	101 General Charitable Purposes
	102 Education/Training
	103 Medical/Health/Sickness
	104 Disability
	105 Relief of Poverty

	106 Overseas aid/Famine relief
✓	107 Accommodation/Housing
	108 Religious activities
	109 Arts/culture
	110 Sport/recreation
	111 Animals
	112 Environment/Conservation/Heritage
	113 Economic/Community development/Employment
	114 Other charitable purposes

WHO your charity helps: - **P**

	201 Children/Young people
	202 Elderly/Old People
✓	203 People with disabilities
	204 People of a particular ethnic or racial origin
	205 Other charities/Voluntary bodies
	206 Other defined groups
	207 General public/Mankind

HOW your charity operates: - **P**

	301 Makes grants to individuals
	302 Makes grants to organisations
	303 Provides other finance
✓	304 Provides human resources
✓	305 Provides buildings/facilities/open space
✓	306 Provides services
✓	307 Provides advocacy/advice/information
✓	308 Sponsors or undertakes research
	309 Acts as umbrella or resource body
	310 Other charitable activities

A9 - CHARITY ACTIVITIES

Your charity has given the Commission the following brief description of its activities: - **P**

Provision of care services for adults with learning disabilities. Provision of advice and support to families and carers of people with learning disabilities

A10 - EMAIL FOR PUBLIC DISPLAY

This is a public address that will be displayed on the Register of Charities.

Your current public email address - **P** No public email address provided.

A11 - EMAIL FOR CHARITY COMMISSION USE

This is an address that will be used only by the Commission for contacting the charity.

Your current private email address peter.needham@hft.org.uk

A12 - CHARITY WEBSITE

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - **P** www.hft.org.uk

A13 - CHARITY MAIN BANK/BUILDING SOCIETY ACCOUNT

Below are the current details held by the Commission about your main Bank or Building Society Account. These account details are not made public.

Bank Name -	LLOYDS TSB BANK PLC CORN ST BRISTOL (300001)
Sort Code	300001
Account number	0385800
Bank Account name -	THE HOME FARM TRUST LTD

DATA PROTECTION

Any information you give to us will be held securely and in accordance with the rules on data protection. We will treat personal details as private and confidential and safeguard them. We will not disclose them to anyone unconnected with the Charity Commission unless you have consented to their release, or in certain circumstances where:

- we are **legally** obliged to do so;
- it is **necessary** for the proper discharge of our statutory functions;
- disclosure is **necessary** to comply with our function as regulator of charities and is in the public interest.

We will ensure that any disclosure made for this purpose is proportionate, considers your right to privacy and is dealt with fairly and lawfully in accordance with the Data Protection Principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, whether kept in computer or paper files, about identifiable living individuals. As a 'data controller' under the Act, we must comply with its requirements.

PART B - Financial Information

The information below shows the figures you have provided to the Commission from your charity's accounts.

These answers are based on **consolidated accounts**.

B1 - RESOURCES

Incoming Resources

B1.1 - Voluntary income - **P**

£ 2,061,000

B1.1a - Legacies - **P**

£ 569,000

B1.1b - Endowments received - **P**

£ 0

B1.2 - Activities for generating funds - **P**

£ 1,584,000

B1.3 - Investment income - **P**

£ 157,000

B1.4 - Incoming resources from charitable activities - **P**

£ 32,740,000

B1.5 - Other incoming resources - **P**

£ 2,548,000

B1.6 - Total incoming resources - P

£ 39,090,000

B1.7 - Revaluations of tangible fixed assets - **P**

£ 0

B1.8 - Gains/losses on investment assets - **P**

£ 51,000

B1.9 - Actuarial gains/losses on defined benefit pension schemes - **P**

£ 92,000

Resources Expended

B1.10 - Costs of generating voluntary income - **P**

£ 1,024,000

B1.11 - Fundraising trading costs - **P**

£ 1,306,000

B1.12 - Investment management costs - **P**

£ 14,000

B1.13 - Costs of charitable activities - **P**

£ 32,982,000

B1.13a - Grants to institutions - **P**

£ 0

B1.14 - Governance costs - **P**

£ 314,000

B1.15 - Other resources expended - **P**

£ 18,000

B1.16 - Total resources expended - P

£ 35,658,000

B1.17 - Support costs - **P**

£ 3,513,000

B1.18 - Depreciation - **P**

£ 1,595,000

B1.19 - Level of reserves (from TAR) - **P**

£ 36,804,000

B2 - ASSETS

B2.1 - Total fixed assets - P	B2.7 - Total fixed assets (at start of year) - P
£ 35,332,000	£ 31,499,000
B2.1a - Fixed asset investments - P	B2.7a - Fixed asset investments (at start of year) - P
£ 2,823,000	£ 2,699,000
B2.2 - Total current assets - P	
£ 5,402,000	
B2.2a - Current asset investments - P	
£ 0	
B2.2b - Cash - P	
£ 2,649,000	
B2.3 - Creditors due within one year - P	
£ 3,100,000	
B2.4 - Long term creditors and provisions - P	
£ 830,000	
	B2.8 - Endowment funds - P
	£ 0
B2.8 - Pension fund assets (liabilities) - P	B2.9 - Restricted funds - P
£ 0	£ 12,295,000
	B2.10 - Unrestricted funds - P
	£ 24,509,000
B2.6 - Total Net Assets (liabilities) - P	B2.11 - Total Funds - P
£ 36,804,000	£ 36,804,000

B3 - EMPLOYEES

B3.1 - Number of full-time equivalent employees - P 1186

B4 - VOLUNTEERS (optional)

B4.1 - Number of UK volunteers - P

REPORTING SERIOUS INCIDENTS

Incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation should be reported to the Commission as soon as possible.

If any of the serious incidents listed below have occurred since your last return, you should notify the Commission immediately if you have not already done so.

SERIOUS INCIDENTS

- Significant fraud or theft or loss of funds
- Significant sums of money or other property donated to the charity from an unknown or unverified source
- The charity (including individual staff or trustees or both) has a known or alleged link to a proscribed organisation or to terrorist or other unlawful activities.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to
- Beneficiaries have been or are suspected of being abused or mistreated
- The charity has been subject to a criminal investigation or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are mainly concerned about criminal or unlawful activity, or very serious incidents about a charity that may affect its funds, property, beneficiaries or reputation. Some of the incidents listed may not actually be criminal, but do suggest risks of potential criminal activity or other risks which, if they became reality, would cause serious harm to the charity.

LEGAL OBLIGATION

Trustees must provide information about serious incidents as part of the charity's Annual Return. Failure to do so will be regarded as a breach of legal requirements.

ADVICE FOR THE TRUSTEES AND MANAGERS OF THE HOME FARM TRUST LIMITED

The following Guidance may be useful for your trustees. To view these publications, please visit our website at www.charitycommission.gov.uk/publications. If, after reading the guidance you require assistance or feel there is a matter on which you would benefit from advice, please call Charity Commission Direct on 0845 300 0218.

Trusteeship

[CC3 The Essential Trustee](#)

This publication replaces the previous CC3, Responsibilities of Trustees, provides guidance to all trustees, and those who are about to become trustees, on what is involved in being a charity trustee.

[CC49 Insurance](#)

This guidance details various forms of insurance, and the circumstances in which trustees may need to consider obtaining them, some of them are mandatory.

Reserves

[RS13 Tell it like it is](#)

Charities are urged to remove the mystique surrounding their reserves.

Activities

[RS15 Stand and Deliver](#)

This publication presents the results of our survey on charities delivering public services, ranging from full-cost recovery to length of funding agreements. **May be useful for charities in receipt of public funding.**

Fundraising

[CC35 Charities & Trading](#)

This leaflet explains when charities may engage in trading activities for fund-raising purposes, and when a separate subsidiary trading company should be established.

Sound Governance

[CC34 Collaborative Working and Mergers](#)

Guidance on collaborative working and mergers, highlighting both good practice and the practical help we can give.

[CC48 Meetings](#)

This publication gives guidance on the law and good practice of charity meetings.

DECLARATION

Your Annual Return was submitted online by MR PETER NEEDHAM on 10 December 2007, telephone number 0117 930 2600

MR PETER NEEDHAM certified online that:

- the information provided was correct
- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no further issues or matters that should have been brought to the attention of the Commission

Those who give answers that they know are untrue or misleading may be committing an offence.

CONTACT DETAILS

Address

The Charity Commission
PO Box 1268
Liverpool, L69 3AR

Telephone

0845 300 0218

Email

enquiries@charitycommission.gsi.gov.uk