



Safeguarding Adults

Keeping you safe



Staff must:



help you to stay safe and keep your money and things safe



help you make your own decisions



make sure that people are respectful to you



make sure that you know what abuse is and how to report it



make sure that no-one overreacts when they help you keep safe. This means they can make sure that any risks are considered.



Plan

make sure you have a say in plans to keep you safe and who knows about this



To help you stay safe
Staff must:



make sure that you know about your rights



help you to recognise other people's rights



help you recognise when you are not getting good support and to tell someone or complain about it



help you do things in a way that keeps risks to you as small as possible



know what to do if you go missing

Staff must:

Follow the law and Hft Standards and policies

This means:



‘Capacity’ is when a person is able to make their own decision about something at a particular time.

If you are finding it difficult to make a decision, staff must find ways of helping you understand and make that decision yourself.

If you cannot make a decision someone needs to make that decision for you. They must make a decision in your best interest.

Best interest means that your wishes and choices are taken into consideration.

If you have ‘capacity’ to make a decision about something staff cannot stop you doing this.



staff cannot stop you leaving the support of Hft unless the law says they can for a particular reason



Staff have to report abuse and tell the manager if they see other staff are doing something wrong.

If their manager doesn't take it seriously they must tell someone else



if someone says a member of staff has done something wrong the member of staff might be kept away from work while a manager , the police or a social worker finds out what is true

	Child abuse
 A young child with dark hair and a white shirt with a colorful butterfly pattern. The child has a visible bruise on their right cheek and is touching it with their hand.	<p>Staff must report child abuse</p>
 Two young girls. The girl on the left is pulling the hair of the girl on the right. The girl on the right has a pained expression.	<p>The law says that if anyone sees a child being abused they must report it.</p>