



Sign up for news and updates

Sometimes we may need to inform you of key organisational changes or let you know something important about the learning disabilities sector. Please help us by naming the person who should receive these communications. They will be your lead contact. The lead contact doesn't have to be the formal next of kin but they will be the lead person for communications.

Lead contact

Title _____ First name _____ Surname _____
Email _____ Telephone _____
Address _____

Postcode _____
Name of person we support _____
Relationship to person we support _____
Region/service supported in _____

Ways to stay informed

Tick all channels you'd like to subscribe to:

- Regular emails from Hft, via our Family E-Updates (please include your email address above)
- Family newsletters (3 x yearly) with national and local news, via: email post
- Join our Family Campaign Champion Group to receive policy updates and get involved in Hft's campaigning activity
- Access our Operational Standards through our private family webpages www.hft.org.uk/families
- Find out how fundraising can help transform the lives of people with learning disabilities
- I do not wish to be contacted by Hft, except in emergencies or important organisational changes

Please return to:

Becky Williams
Freepost RRZB-XGUB-LBBA
Hft, 5/6 Brook Office Park, Folly Brook Rd,
Emersons Green, Bristol, BS16 7FL

Alternatively:

Call: **0117 906 1752** or **0117 906 1714**
Email: **families@hft.org.uk**
You can also pass this form to your local service and ask them to send it on your behalf.

Remember, if you use our freepost address, you will not need to use a stamp!

Other interested relatives

Any other relative who'd like to receive our updates can sign up below.

Title _____	First name _____	Surname _____
Email _____	Telephone _____	
Address _____		Postcode _____
Name of person we support _____		
Relationship to person we support _____		
Region/service supported in _____		

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GDPR statement: We will adhere to the General Data Protection Regulation in the processing and storage of your data. We have two purposes for keeping your information. 1. We have a 'legitimate interest' for retaining lead contact information for families of the people supported by Hft, so that we can inform next of kin of important changes in a person's support and work with you to provide effective support. 2. We extend the opportunity for families (including those who are not next of kin) to sign up to various communication channels, so that you can be kept up to date with news, events and information about Hft. Your information will be held on a secure 'family contact database', accessed and controlled by select members of Hft's Communications and Marketing team. Exports of local contact data will be shared with Regional Managers and Administrators so that letters and emails can be sent locally. Exports may also be sent to select staff in other departments through our 'change data process' to ensure any/all systems are updated simultaneously. Your postal address may also be shared with printing companies for the distribution of letters or newsletters. You have the right to request access to the information we hold on you, to update your contact preferences or to ask for certain data to be erased. To do so, simply contact families@hft.org.uk. We will keep your information as long as your relative continues to be supported by Hft, or until you ask for data to be removed. However, we will contact you at least every six years, as a reminder to update your information. If you have any concerns about the processing of your data, please contact the Information Commissioners Office at <https://ico.org.uk/>.

Call us today:
0117 906 1700

Find out more:
hft.org.uk

 families@hft.org.uk  [@HftOnline](https://twitter.com/HftOnline)  [Hftlearningdisabilities](https://www.facebook.com/Hftlearningdisabilities)

 [Hft](https://www.linkedin.com/company/hft)  [HftTV](https://www.youtube.com/channel/UC...)  [Hftlearningdisabilities](https://www.instagram.com/Hftlearningdisabilities)

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