



Hft's Follow-On Employability Coach

Supported Employment



Having a job isn't just about earning an income - it can help to build confidence, develop skills and widen social networks. However, finding and sustaining employment can be tough for people with learning disabilities. Our aim is to support people with learning disabilities to find employment, achieve their career aspirations, and become fully active employees within their organisation.

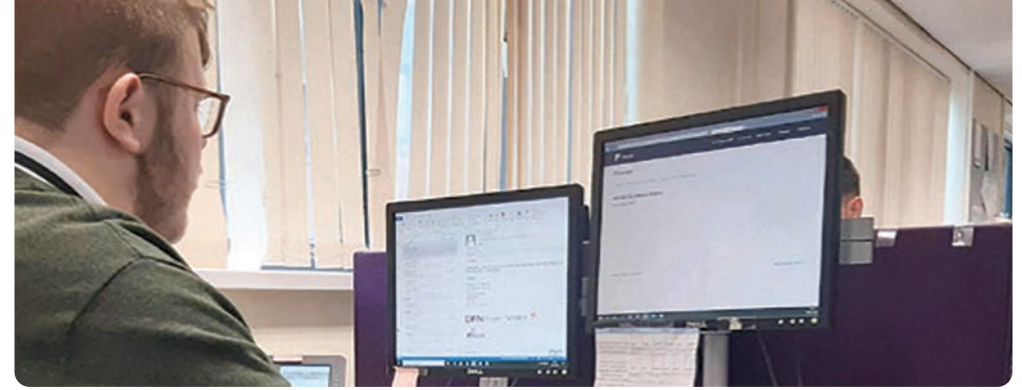


What you will get

Access to a dedicated Hft Employability Coach, a completed Vocational Profile- this is an assessment of your skills, preferences and experiences to help to make sure that we provide you the right type of help and support, and help you to find the right type of job.

To Find Employment

Our Employability Coaches will help you to write your CV and keep it up to date, support you to apply for jobs, help you to prepare for interviews and support you during an interview. This help and support can be face-to-face, over the phone and online.



In Employment

Our Employability Coaches will help you when you start your job by providing support:

- To get a “better off calculation” around your benefits
- To change your benefits if this is needed
- To help you provide information needed for pre-employment checks
- To take part in and successfully complete induction training
- To learn the routines and tasks of the job
- To work to a high standard and at the speed your employer expects
- With adaptations to the work place, such as putting in place colour coding systems, or using assistive technology to help you in your role
- With communication in the workplace
- To learn new tasks and routines as they change
- To take part in and complete ongoing training, or training to help your development
- To help you understand your employer’s policies and procedures
- To help you progress your career
- During an appraisal or supervision with your employer
- To help you understand processes, such as booking Annual Leave
- To your employer



Employability coaches initially provide tailored 1:1 support. They work both with you and your employer, as well as anybody else who supports you to help you have the best support possible to help you with your job. This support will fade over time as you become more confident in the workplace. Employability coaches provide long-term mentor support to make sure your job is going well, and can increase this if you need more support for any reason.

Our support is funded by Access to Work, which is money that comes from the government in order to provide adaptations and reasonable adjustments to help people who are in work. We will be able to explain this process to you.

www.hft.org.uk/supported-employment